

## Do Something positive for your future!

Get involved with your local WIA or Summer TANF Youth Service Programs.

Enhance your educational skills, develop work readiness skills, prepare for employment success, and develop your skills as a leader.

We Can help with basic skills instruction, paid and unpaid work experience and leadership opportunities.

### *Do You Know the Top Ten Qualities That Employers Seek?*

1. **Communications Skills**
2. **Integrity**
3. **Teamwork**
4. **Interpersonal Skills**
5. **Initiative**
6. **Strong Work Ethic**
7. **Analytical Skills**
8. **Flexibility**
9. **Computer Skills**
10. **Organizational Skills**



*“Empowering our youth  
today for tomorrow’s quality  
workforce.”*

## Finger Lakes Area Service Providers

**Seneca County Workforce Development**  
**Finger Lakes Works - Seneca**  
1 DiPronio Drive, Waterloo, NY 13165  
315-539-1905  
[www.co.seneca.ny.us/workforce.php](http://www.co.seneca.ny.us/workforce.php)

**Ontario County Workforce Development**  
**Finger Lakes Work - Ontario**  
3010 County Complex Drive,  
Canandaigua, NY 14424  
585-396-4020  
**Finger Lakes Works - Geneva**  
70 Elizabeth Blackwell Street,  
Geneva, NY 14456  
315-789-1771  
[www.co.ontario.ny.us/workforce/](http://www.co.ontario.ny.us/workforce/)

**Wayne County Workforce Development**  
**Finger Lakes Works - Wayne**  
1519 Nye Road, Lyons, NY 14489  
315-946-7270  
[www.co.wayne.ny.us/departments/workdev/  
workdev.htm](http://www.co.wayne.ny.us/departments/workdev/workdev.htm)

**Yates County Workforce Development**  
**Finger Lakes Works - Yates**  
417 Liberty Street, Suite 2021,  
Penn Yan, NY 14527  
315-536-5140  
[www.yatescounty.org/display\\_page.asp](http://www.yatescounty.org/display_page.asp)

**Finger Lakes  
Workforce Investment Board, INC.**  
41 Lewis Street, Suit 104, Geneva, NY 14456  
315-789-3131  
[www.fingerlakesworks.com](http://www.fingerlakesworks.com)

Finger Lakes



Put us to work for you

# Youth Services

## Career Planning, Training and Placement Services



## ***WIA Program***

### **What is the Workforce Investment Act (WIA) Youth Services Program?**

WIA is a youth service program designed for out-of-school youth\* between the ages of 16 - 24. This program is a component of the Workforce Investment Act, providing expanded career development programs and services in the areas of employment and training for youth in our community.

\*Limited in-school opportunities are available.

### **Who is eligible for the WIA Program?**

Eligible candidates for this program meet federal income requirements **or** have a disability (IEP or recognized additions problem for example) **or** are in one of the following barrier categories:

- School dropout
- Homeless, runaway or foster child
- Pregnant or parenting
- Offender
- Basic skills deficient

### ***Youths are referred to our program by:***

- Community Agencies (Social Services)
- Court Officials and Legal Professionals
- Family Referrals
- Schools (guidance counselors)
- Walk-in based upon information received
- Referral from another young adult in the program

## **HOW do we help?**

The Workforce Development Youth Program provides the following educational and employment services:

- Assessment to determine skills, interests and abilities
- Development of an individual service strategy to identify long-term and short-term career goals
- Placement assistance and follow-up
- Preparation for postsecondary educational opportunities
- Forges links between academic and occupational learning

The goal of the Workforce Development Youth Program is to provide a comprehensive workforce preparation program that meets the participant's needs in reaching desired long-term and short-term goals - ultimately contributing to the betterment and growth of the community.

## **WHO should apply?**

Young adults between the ages of 16 - 24 who both WANT and NEED to make a positive change in their lives, and need help in finding the RIGHT opportunities to make it happen.

The program is designed to support those young adults and guide them in making the right decisions as it relates to their educational and occupational needs.

## ***Summer TANF Program***

### **What is the Temporary Assistance for Needy Families (TANF) Summer Youth Program (SYEP)?**

The SYEP provides youth between the ages of 14 - 20 with summer employment and educational opportunities. Participants work in a variety of entry-level jobs at government agencies, non-profits and private sector businesses. The program runs approximately 6 - 8 weeks in July and August.

### **Who is eligible for the SYEP?**

Eligible candidates for this program meet federal income requirements **or** are receiving Family Assistance, Safety Net, Medicaid, Food Stamps, HEAP, Supplemental Social Security, or Free/Reduced School Lunches.

### ***The SYEP strives to:***

- Emphasize real-world labor expectations
- Increase awareness of services offered by local community - based programs
- Provide opportunities for career instruction, financial & literacy training, academic improvement and social growth

***Please contact your Service Provider for additional youth programs that may be available.***